

Copyright in PowerPoint presentations

FAQs

Can I use images from the web in PowerPoint presentations?

Can I use images from printed material in PowerPoint presentations?

Can I use clips from YouTube in my PowerPoint?

Can I use quotes on PowerPoint?

Can I place the PowerPoint in Moodle?

Do I need to include a Reference List at the end of my presentation?

Can I use images I have created myself or have been taken from my own published book?

Can I use images from a Creative Commons or free site?

Can I use an image if I don't know the creator or source?

Useful sites

Can I use images from the web in PowerPoint presentations?

Yes, provided that:

- You have obtained the work legally and have abided by normal copyright rules (e.g. 10% or 1 chapter from a book, etc)
- You cannot get a separately published version of the image 'at a reasonable price in reasonable time'. (In practice this applies to the majority of images posted on the web.)
- The images have been posted on the web by the legitimate copyright owner
- You have not altered or made changes to the image (If you want to make changes to the images then you will need to either request permission or look for images that are posted under licences that allow derivative works)
- The work is for educational use only (ie they have an educational purpose and are not just to make the PPT look more attractive. Use Public Domain works for prettifying up your PPT)
- You have acknowledged the source of the work, whether or not the material is in the public domain

"Images" includes paintings, drawings, maps, plans, charts, cartoons, prints, photographs and illustrations.

Can I use images from printed material in PowerPoint presentations?

Yes, provided you abide by the above rules.

If you want to **reproduce diagrams or charts et al from printed material** (books/ journal articles) for something other than teaching or research then you will need to request permission from the copyright owner who may not necessarily be the author of the article.

Can I use clips from YouTube in my PowerPoint?

You can play a clip from YouTube in a lecture provided you link to the clip and do not copy it, and that the original clip has been published online by the legitimate copyright owner.

There is no problem embedding the YouTube widget into the PowerPoint and putting the PPT in Moodle for students to access

There is an issue if you copy the clip. For example if your lecture is recorded you will need to either stop the recording while you play the clip or edit the clip out afterwards.

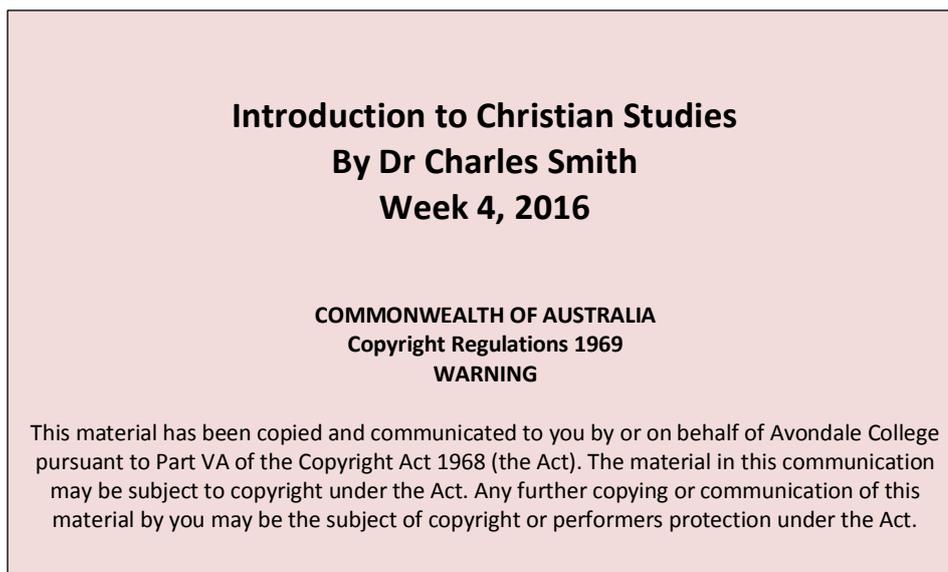
Can I use quotes on PowerPoint?

Yes, provided they are acknowledged.

Can I place the PowerPoint in Moodle?

Yes, provided you have placed a copyright waiver at the beginning of each presentation. This is what your first slide could look like

Example 1



Do I need to include a Reference List at the end of my presentation?

Maybe. You can either put full bibliographic details on each slide, or you can make a brief reference to the item and then include the main details in a Reference List on the last slide of your presentation.

Can I use images I have created myself or have been taken from my own published book?

Yes, but you should include a statement to that effect at the beginning of your PowerPoint

If they are your own creation it would read like this:

“Unless otherwise indicated, images [or whatever you are using] included in this lecture were created by [insert your name or name of photographer] ©Avondale College of Higher Education 2016.”

If the creation is from your own publication it would read like this:

“Unless otherwise indicated, photographs [or whatever you are using] included in this lecture have been drawn from [insert citation of your work].”

Example 2

Unless otherwise indicated, all photographs included in this lecture have been drawn from Jones, C. (2014). *Birds of Cooranbong* (2nd ed.). Sydney, Australia: Munkin Press.

Can I use images from a Creative Commons or free site?

Certainly, but you should still acknowledge the source, giving as much information as possible.

Example 3

Hein, E. (Photographer). (2016, April 4). *Flute salon 2* [digital image]. Retrieved from <https://www.flickr.com/photos/ethanhein/26149031532/>

Can I use an image if I don't know the creator or source?

No. It's too risky and unethical anyway. If you have inherited a PowerPoint, or created one a long time ago that has not been properly acknowledged you will either need to remove the images, or find replacements.

Useful sites

To find images:

<http://sydney.edu.au/copyright/staff/findingimages.shtml>

Additional help in citing material:

<http://sydney.edu.au/copyright/staff/citing.shtml>

Access the Avondale College Copyright wiki:

https://wiki.avondale.edu.au/index.php/Copyright_FAQ

Links to copyright free images, music and movie clips:

<http://www.avondale.edu.au/copyright/#Links-to-copyright-free-images>