

STAFF SPOUSE DISCOUNT

APPLICATION FORM

DESCRIPTION

Discounts are available to the spouse of eligible academic and professional/general staff for studies at any academic level.

CRITERIA

The Spouse of a full-time member of Avondale staff is eligible for a 50% tuition fee discount (equivalent to one standard unit) for one unit per semester.

The Spouse of a full-time staff member taking more than one unit per semester is eligible for a 30% tuition fee discount (equivalent to one standard unit) on each unit taken, with a maximum of a standard full-time study load.

There is no discount for the spouse of a part-time or casual staff member.

APPLICATION PROCESS

1. Staff member to obtain and read the 'Staff Tuition Discount Policy' and provide to spouse if eligible.
2. Forward to HR to confirm eligibility.
3. HR to forward to Student Finance.
4. Student Finance to advise of Approval or otherwise with details of eligible discount.
- 5 Spouse to enrol via Student Admissions/online enrolment to relevant Unit/s

Student Name

Student ID

Course of Study

Semester 1 No. of Units Year Long No. of Units

Semester 2 No. of Units (please tick only one teaching period per application)

Staff Member Name

Department

General Staff Academic Staff

Signature of Staff

Signature of Spouse

Date / /

HR
Staff Member detail

Full-time Part-time

FTE %

Approved Not-approved

Name

Signature

Date / /

Student Finance
Details of approval

PLEASE DON'T COMPLETE THIS FORM IF YOU DON'T MEET THE ABOVE CRITERIA