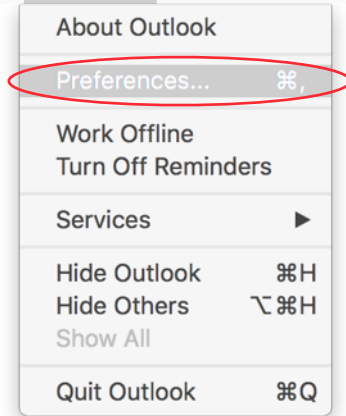
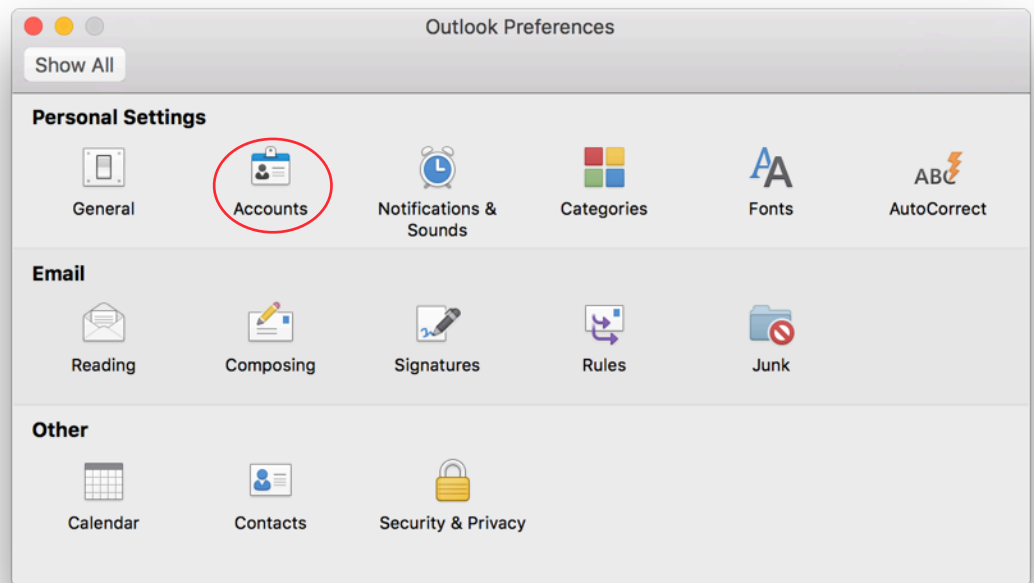


Apple Outlook File Edit View Message Format Tools Window Help

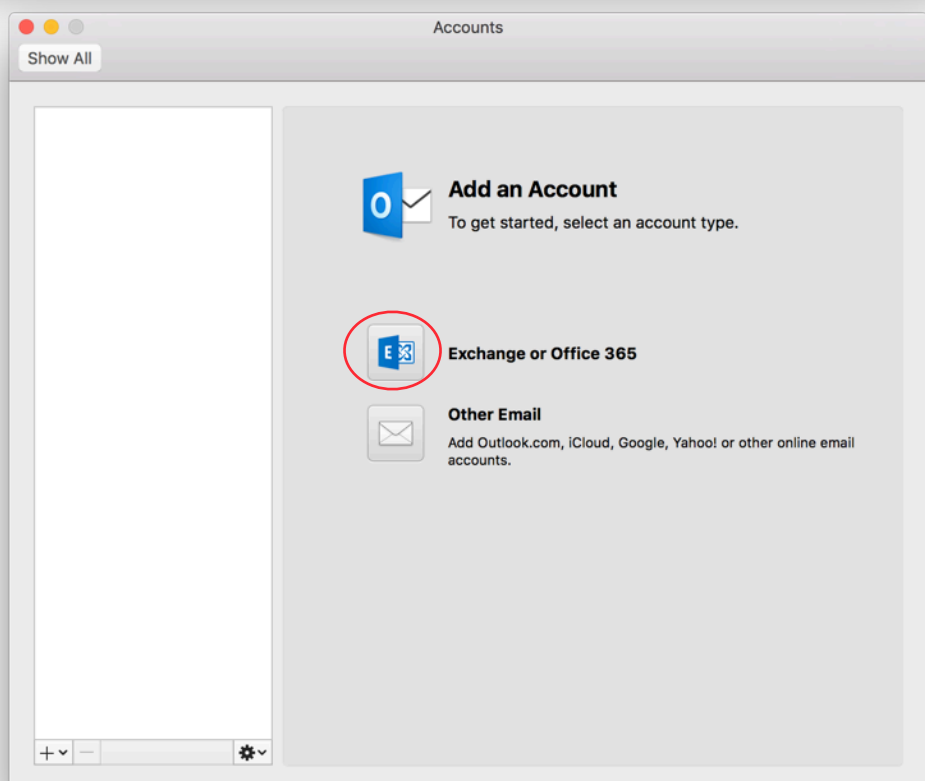
STEP 1 In Microsoft Outlook, select Outlook > Preferences



STEP 2 Select 'Accounts'

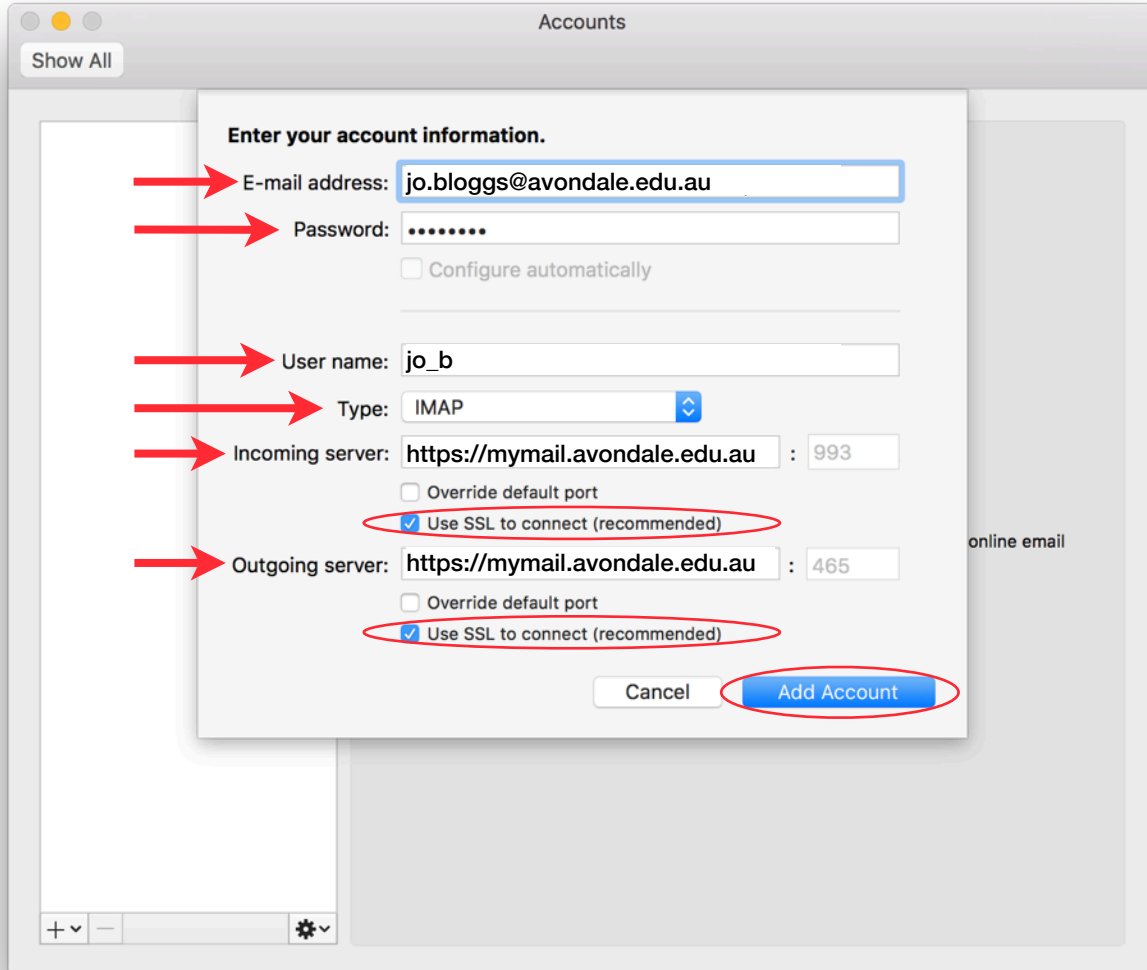


STEP 3 Select 'Exchange'.



STEP
4

Configure as follows:



FYI

If the following appears, wait 30 seconds, then click 'No'. If your account still does not work, please use the details below to contact the IT Helpdesk.

