

# Turabian Referencing

# Why do we need to reference correctly?

- “...the purpose of the reference list is twofold: (a) It allows the author to credit the work of others that directly influenced the present work and document any facts that are not common knowledge; and (b) it gives interested readers the information necessary to identify and retrieve those sources.”<sup>1</sup>

<sup>1</sup> J. Hume-Pratuch, “What’s a Reference List For?” APA Style Blog, accessed 5 November, 2017, <http://blog.apastyle.org/apastyle/2011/02/whats-a-reference-list-for.html>

What's this?

NSW 2265 582 Cooranbong



“Bethel Hall Image.” Avondale College of Education. Accessed November 5, 2017. <http://www.avondale.edu.au/community/avondale-campuses/>

What's this?

Sydney Bennelong Point NSW



“List of Opera Houses.” Wikipedia. Last modified March 13, 2018. Accessed April 5, 2018.  
[https://en.wikipedia.org/wiki/List\\_of\\_opera\\_houses](https://en.wikipedia.org/wiki/List_of_opera_houses)

**A CITATION is the source's address**

And if an address isn't correct, or is missing parts,  
how can anyone be expected to understand it, or  
find it?

# Reference List vs. Footnotes ???

## Reference List

- Comes at the very end of your document
- Reference lists are arranged **alphabetically**
- Author's name is in the format **last name, first name**
- Use **full stops** to separate fields
- Only include page numbers if they indicate the pages of a complete article or chapter

## Footnotes

- Footnotes are added to each page
- Footnotes appear in the order they are found within your document
- Author's name is in the format **first name last name**
- Use **commas** to separate fields
- Always include specific page numbers for location of information



# The basic elements of all book references: Reference list

Author	Title	Place of publication	Publisher	Date
Cox, Tracey M.	Referencing is Fun.	Cooranbong, Australia:	Avondale Books.	2017.

Cox, Tracey M. *Referencing is Fun*. Cooranbong, Australia: Avondale Books, 2017.

# How footnotes differ from references: Books

Reference

Cox, Tracey M. *Referencing is Fun*. Cooranbong, Australia: Avondale Books, 2017.

Footnote

Tracey M. Cox, *Referencing is Fun* (Cooranbong, Australia: Avondale Books, 2017), 89

# Cox, Tracey M. *Referencing is fun*. Cooranbong, Australia: Avondale Books, 2017.

But sometimes there are two authors...

Cox, Tracey M., and Michelle Down. *Referencing is fun*. Cooranbong, Australia: Avondale Books, 2017.

And sometimes a book is not the first edition...

Cox, Tracey M., and Michelle Down. *Referencing is fun*. 4<sup>th</sup> ed. Cooranbong, Australia: Avondale Books, 2017.

And sometimes there are LOTS of authors...

Cox, Tracey M., Michelle Down, Alicia Starr, Lynette Frazer, Judith Rimmington, Josue Galindo, and Emma Kalaf. *Referencing is fun*. 4<sup>th</sup> ed. Cooranbong, Australia: Avondale Books, 2017.

# AUTHOR

- Last name, first initial or first name (whatever they provide)
  - If the author has a middle initial, include it
  - If you are separating two authors use 'and'
  - If the author is a company (corporate author)
  - If there is no author, the title moves into the 'author field.' Do not use 'anonymous' unless the book uses that.
- Potter, Harry
  - Potter, Harry I.
  - Potter, Harry I., and H. Granger.
  - Department of Education.
  - *German Army.*

# PRACTISE TIME

- Which is correct?
  1. Brown, C and D Black.
  2. Brown, C., and Deb Black.
  3. C. Brown, & Black, D.
  
- **Brown, C., and Deb Black.**

# TITLE

- Capitalise all words in the title except for unimportant prepositions, articles and conjunctions
- Titles to be in italics
- Subtitles come after a colon
- **Referencing is Fun.**
- *Referencing is Fun.*
- *Referencing is Fun: Truly.*

# PLACE OF PUBLICATION

- For items published in USA: city, state code
  - For items published everywhere else: city, country
  - It is not necessary to include the state or country for well-known locations
  - If you don't know where a place is...Google is your friend!
- Montgomery, AL.
  - Tanilba Bay, Australia.
  - Washington, DC.

# PRACTISE TIME

How would I reference an item published in?

- Canberra
- Washington
- Ottawa
- Oxford, England
- Canberra, Australia.
- Washington.
- Ottawa, Canada.
- Oxford.



# PUBLISHER

- Do NOT add the words Publishing, Company, Org, Inc. etc. after a publisher's name. The only words you should ever add are either Press or Books.
- A publishing company is a proper noun...use capital letters.
- Cooranbong ~~Publishing Co.~~
- Avondale Books.
- **A**avondale **B**ooks.

# DATE

- The date comes last.
  - A comma comes before the date
  - A full stop comes after the date.
- 2016
  - Baker Academic, 2016
  - 2016.

# The basic elements of all journal article references: Reference list

Author	Title of article	Title of journal	Volume	Issue	Date	Pages	Access date and URL (online only)
Cox, Tracey M.	Referencing is Fun.	Ref Reads	6	12	2017.	13-15	<a href="http://www.refreads.com.au">www.refreads.com.au</a>

Cox, Tracey M. "Referencing is Fun." *Ref Reads*, 6 no. 12 (2017): 13-15.  
Accessed March 20, 2018. [www.refreads.com.au](http://www.refreads.com.au)

# How footnotes differ from references: Journal articles

Reference

Cox, Tracey M. "Referencing is Fun." *Ref Reads*, 6 no. 12 (2017): 13-15. Accessed March 20, 2018. [www.refreads.com.au](http://www.refreads.com.au)

Footnote

Tracey M. Cox, "Referencing is Fun," *Ref Reads* 6, no. 12 (2017): 56, accessed March 20, 2018, [www.refreads.com.au](http://www.refreads.com.au)

# JOURNAL ARTICLE & JOURNAL TITLE

- Journal article is to be in inverted commas. It does not need to be in italics.
- A journal title a proper noun, so it needs to be capitalised.
- The journal title also needs to be in italics.
- “Referencing is Fun.”
- **Ref Reads**
- *Ref Reads*

# VOLUME, ISSUE, PAGE NUMBERS

- Volume is in italics
  - Issue is stated like this:
  - Page numbers are listed from the first page to the last
- 6
  - no. 12
  - 13-15.

# URL

- Needed for electronic journal articles
- Include the word **Accessed** and the date you viewed the document before the URL e.g. Accessed March 12, 2018.
- If you are given a DOI number, use it instead of a URL.

# The basic elements of all websites: reference list

Author	Title of webpage	Title of website		
Cox, Tracey	Yes, I Write Online Articles Too.	Referencing Issues		
	Date	Access date	URL	
	November 4, 2015	April 5, 2018	<a href="http://www.referencingissues.com.au">www.referencingissues.com.au</a>	

Cox, Tracey. "Yes, I Write Online Articles Too." Reference Issues.com, November 4, 2015, accessed April 5, 2018, [www.referencingissues.com.au](http://www.referencingissues.com.au)



# How footnotes differ from references: Websites

Reference

Cox, Tracey. "Yes, I Write Online Articles Too." Reference Issues.com, November 4, 2015, accessed April 5, 2018, [www.referencingissues.com.au](http://www.referencingissues.com.au)

Footnote

Tracey M. Cox, "Yes, I Write Online Articles Too," Reference Issues.com, November 4, 2015, accessed April 5, 2018, [www.referencingissues.com.au](http://www.referencingissues.com.au)

# Miscellaneous FAQs

- If two consecutive references are from the same source, use the term “Ibid” for the second one.
- You **ALWAYS** need to include page numbers in your footnotes.
- The Bible **does not** need to be cited in your references; be sure to include the version you used in the first footnote.

For more information and resources, check out these links!

- <http://rub-a-dub.blogspot.com.au/2012/04/turabian-cheat-sheet-by-professor-john.html><http://www.citationgame.org/>
- <https://www.uis.edu/ctl/wp-content/uploads/sites/76/2013/03/Turabianquiz.pdf>
- <https://he.moodle.ac.edu.au/moodle/mod/resource/view.php?id=302213>
- <https://uwyo.libguides.com/infolitmodules/turabian>