Important Information for Nursing Students

Registration dates for 2009 for the Lake Macquarie campus are as follows:

First year nursing students commencing at Lake Macquarie campus will need to be at Avondale College campus for Enrolment and Registration on Monday 2 March commencing from 9.00am. This registration process takes place at various points around campus. Further information will be provided to you in February 2009.

Accommodation (second semester)
Accommodation on the Sydney Campus for second semester can be arranged by contacting the Nurses Residence Manager on (02) 9487 9330, or by email on chris.gray@sah.org.au. You must arrange your accommodation for second semester shortly after you have commenced your course. Further information including an application form can be found at http://www.sah.org.au/education.vacancies.asp then click on “Accommodation at the SAN”. Please note that accommodation is not guaranteed and is provided on a first in first served basis.

Criminal Record Clearance
On Tuesday, 10 March 2009, you will need to bring your identification documentation (ID) as listed below and your vaccination records. The Police have imposed a fee for a Criminal Record Clearance and this must be paid on Tuesday, 10 March 2009. You will need to allow up to $60.00 for this fee.

   **Primary Documents - 70 points** (only one of these may be submitted)
   - Current Passport (Overseas students need to show a current Australian visa also)
   - Citizenship Certificate
   - Birth Certificate

   **Secondary Documents (40 points each)**
   - These documents must have a **PHOTOGRAPH and NAME**
   - Drivers licence
   - Proof of Age Card or NSW Photo card (issued by the NSW RTA)
   - Identification card issued by the Commonwealth, a State or Territory as evidence of entitlement to a financial benefit

   These documents must show a **NAME** and **ADDRESS (35 points each)**
   - Council Rates notice
   - Mortgage held by a financial body

   These documents must show a **NAME** and **SIGNATURE (25 points each)**
   - Medicare Card - signature not required
   - NRMA membership
   - Foreign Drivers Licence
   - EFTPOS/Credit/Debit cards (only one per institution)
   - Marriage certificate (for maiden name only)

   These documents must show **NAME** and **ADDRESS (25 points each)**
   - Lease or rental agreement
   - Bank statement
   - Phone/water/gas/electricity bill (only one of these)
**Vaccinations**

All nursing applicants should have received an “Adult Vaccination Record Card” and a “Vaccination Requirements” information sheet at the time of receiving your letter of offer. If these have been misplaced, please call our toll free number 1800 991 392 or +61 2 4980 2377 to arrange for them to be mailed out to you. These requirements need to be completed before the end of your first semester of study. Your Vaccination Record Card must be completed by your medical practitioner prior to engaging in clinical practice and is to be submitted upon enrolment.

You will also need to complete a First Aid Certificate by a recognised training body before the commencement of Semester 2.

Students will also need to bring documentary evidence of vaccinations to be sighted by the Assistant Clinical Coordinator on Monday, 2 March 2009. This must be recorded on the NSW Health Department Vaccination Record Card that was sent with your letter of offer.

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**Uniforms etc**

Your uniform fitting will take place on Tuesday, 10 March 2009, and payment for your uniform pack is to be made at that time. Please allow approximately $145.00 for the uniform pack which includes two shirts, one pair of trousers, one pair of protective eye goggles and a name badge (an optional upgrade on the protective eye goggles is available, at extra cost).

**Textbooks**

Textbooks will be available for purchase from the Avondale College Bookshop. Please allow up to $500.00 for textbooks.

Yours sincerely

Sharon Turner

Team Leader/Enquiry & Enrolment Centre