

Avondale University

Student Services and Amenities Fee (SSAF)

2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

Avondale University has a consultation process with students and their representative bodies to identify priorities and inform decision making for the allocation of funds generated by SSAF for the following year and beyond. This consultation process took place with all student cohorts, across both our campuses to get their preferences for SSAF services, such as:

- Internal Student Services Area
- Student Association
- Elected Student Representatives

According to student feedback and in accordance with the Australian Government's legislation for expenditure of the SSAF funding, Avondale identified and prioritized three areas that students thought SSAF funding would best be invested in for 2022 as listed below:

1. Promoting the health and welfare of students
2. Providing food or drink to students on a campus of the higher education provider
3. Helping students obtain employment or advice on careers

SSAF-FUNDED STUDENT INITIATIVES/CAPITAL WORKS FOR 2022

The SSAF-funded capital project, upgrade of the student outdoor hub social space plan commenced in 2021. The Property Management Committee included the planning for the renewal of this student space over the next three years, as part of the overall redevelopment planned across the campus.

Due to the impact of COVID-19 and the restrictions enforced by the Australian government most, if not all major student initiatives planned for 2022 were again postponed until further notice.

The initiatives included:

- Student Outdoor Hub – Lake Macquarie Campus
- Outdoor Seating – Sydney Campus

Recognising the need to still address these priorities outlined by the students in 2022, funding that was not utilised will be set aside and re-allocated towards carrying out these priorities in 2023. More information regarding funding for such projects will be included in the 2023 SSAF Survey.

SSAF Revenue Summary

	2022 Allocation \$ ¹	2022 Actual \$
SSAF Revenue	\$210,000	\$188,735
SSAF revenue carried forward from 2021	\$0	\$61,966
Total SSAF funds available for 2022	\$210,000	\$250,701
SSAF revenue carried over into 2023	\$0	\$90,785

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2022 the maximum SSAF was \$314.

Student Status	2022 SSAF charged \$ ²	Number of students charged in 2022 ³
Full-time ¹ (> 0.75 EFTSL)	\$121,526	559
Part-time ¹ (< 0.75 EFTSL)	\$67,209	541
		Total: 1,100

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in 2022. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2022 as the total EFTSL they undertook in 2022 was equal to 0.875.

Student Status	2022 SSAF charged \$ ²	Approx. number of SSAF students remote learning 2022 ⁴
Remote learning/Online only		187

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$140,000	\$110,328	Yes	250
2. Clubs or other associations	\$	\$		
a. Sporting	\$20,000	\$16,849	No	200
b. Internal student politics	\$0	\$0		
c. Gender, sexuality, ethnicity, race, or nationality-based	\$0	\$0		
d. Areas-of-study related e.g. law	\$0	\$0		
e. Other activities e.g. music, debate, chess	\$0	\$0		
3. Orientation – assistance with information	\$10,000	\$6,459	No	250
4. Helping Students develop Skills for study	\$30,000	\$19,678	Yes	100
5. Providing food and drinks to students on campus	\$10,000	\$6,602	No	150
Total	\$210,000	\$159,916		

Organisations, bodies or third-party providers that received SSAF funding in 2022

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
Fitlife Health Club	95 137 817 264	2. a. Sporting	\$5,525	3%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, Paul Race, Interim Provost of Avondale University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



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Signature of Person making Declaration

Paul Race

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Full name of Person making Declaration

Interim Provost

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Position of Person making Declaration

14 July, 2023

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Date