

STAFF SPOUSE DISCOUNT

APPLICATION FORM

Submit form by one of the following methods:

- I By email to studentfinance@avondale.edu.au
- I In person to Student Finance
- I By post to Student Finance, PO Box 19, Cooranbong NSW 2265 Australia
- I Phone +61 2 4980 2108
- I Fax +61 2 4980 2118

DESCRIPTION

Discounts are available to the spouse of eligible academic and professional/general staff for studies at any academic level.

CRITERIA

The Spouse of a full-time member of Avondale staff is eligible for a 50% tuition fee discount (equivalent to one standard unit) for one unit per semester.

The Spouse of a full-time staff member taking more than one unit per semester is eligible for a 30% tuition fee discount (equivalent to one standard unit) on each unit taken, with a maximum of a standard full-time study load.

There is no discount for the spouse of a part-time or casual staff member.

APPLICATION PROCESS

1. Staff member to obtain and read the 'Staff Tuition Discount Policy' and provide to spouse if eligible.
2. Forward to HR to confirm eligibility.
3. HR to forward to Student Finance.
4. Student Finance to advise of Approval or otherwise with details of eligible discount.
5. Spouse to enrol via Student Admissions/online enrolment to relevant Unit/s.

PERSONAL DETAILS

Title: _____ Surname: _____ Given Name(s): _____

Student ID Number: _____

Course of Study: _____

Semester 1 No. of Units: _____ Year Long No. of Units _____ Semester 2 No. of Units _____ (please tick only one teaching period per application)

Staff Member Name: _____ Department: _____

General Staff: _____ Academic Staff: _____

Student signature: _____ Date: _____

Spouse signature: _____ Date: _____

PLEASE DON'T COMPLETE THIS FORM IF YOU DON'T MEET THE ABOVE CRITERIA

HR - STAFF MEMBER DETAIL

Full time: _____ Part-time: _____ FTE %: _____

Approved: _____ Not-approved: _____

Name: _____

Signature: _____ Date: _____

Student Finance
Details of approval